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DIARY NOTES

DD/S

5 August 1965

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4. Several times recently the Director has referred to the fact that lights are on in his suite and in other areas of the Headquarters building when he arrives in the morning and that he feels this is wasteful. He apparently thinks that these lights are on all night when they are actually turned on early in the morning prior to his arrival. However, in order to satisfy the Director and practice economy, I directed [REDACTED] and Howard Osborn that all unnecessary lights should be turned out, particularly on the seventh floor, and that lights should not be turned on prior to the arrival of the occupants. This also applies to the DCI suite. The Security Officer who accompanies the Director can turn on the lights when he arrives with the Director in the morning.

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